

APT NO. _____ APT. TYPE _____
MONTHLY RENT _____ OCCUPANCY DATE: _____
REFERRED BY _____ PRO-IN \$ _____
RENT STARTS _____ TERMINATION DATE _____
DATE OF APPLICATION: _____ (each co-resident must submit separate applications)

- APPLICATION FOR RESIDENCY -

Applicant's Name _____ Date of Birth _____ SS No. _____
 First Middle Last

Marital Status _____ Driver's License No. _____ State _____

Spouse's Name _____ Date of Birth _____ SS No. _____
 First Middle Last

Driver's License No. _____ Phone No. _____ Fax No. _____

Other Occupants:

Name Age Relationship Name Age Relationship

Name Age Relationship Name Age Relationship

RESIDENT HISTORY

Present Address _____
 Street Apt. No. City State Zip

Present Landlord/Resident Manager _____
 Dates To/From Apt. Name/If Home, Mortgage Company & Loan No. Phone No.

Monthly Payment \$ _____ Reason for Moving _____

Previous Apt. Name of Landlord _____ Address _____ Phone No. _____ How long? ____

Monthly Payment \$ _____ Reason for Moving _____

Have you ever been evicted from any leased premises? _____ If yes, explain _____

EMPLOYEMENT

Present Employer _____ Position _____

Business Address _____ Business Phone No. _____
 Street City State Zip

Supervisor _____ Employed Since _____ Gross Weekly Salary \$ _____

Previous Employer _____ Position _____

Business Address _____ Business Phone No. _____
Street City State Zip

Supervisor _____ Employed Since _____ Gross Weekly Salary \$ _____

Spouse's Employer _____ Position _____

Business Address _____ Business Phone No. _____
Street City State Zip

Supervisor _____ Employed Since _____ Gross Weekly Salary \$ _____

INCOME/NET WORTH

(Total Anticipated Income From Date of Move-In Through the Next 12 Months)

* Annual Salary (Including Fees, Tips, Commission, and Bonuses)		\$ _____
Annual Salary (Spouse)	+	\$ _____
** Additional Annual Income (Child Support, Parental Support, Etc.)	+	\$ _____
Source _____		
Total Amount of Assets (Stocks, Bonds, Savings Account, Equity in R.E., etc.)		
Income from Assets	+	\$ _____
TOTAL ANTICIPATED INCOME	=	\$ _____

* If self employed, you must furnish us with a notarized statement from your CPA or attorney the amount of income you expect to receive.
** You must furnish us with a notarized statement certifying to this income.

BANK

Checking Account _____ Bank Name and Branch _____

Savings Account _____ Bank Name and Branch _____

CREDIT

Firm _____ City _____ Acct. No. _____ Mo. Payment \$ _____ Open/Closed _____

Firm _____ City _____ Acct. No. _____ Mo. Payment \$ _____ Open/Closed _____

Applicant acknowledges credit is in excellent standing and there are no delinquent balances Yes No

VEHICLE

Year & Make _____ Color _____ License No. & State _____ Registered To _____

Year & Make _____ Color _____ License No. & State _____ Registered To _____

Give description and tag numbers of any boat, motorcycle, camper, van, etc. you may own _____

Do you own any pets? _____ If so, how many? _____ Kind _____ Weight _____ Color _____



SPOUSE'S EMPLOYMENT

Employer	Date Started	Date Ended	Salary	Satisfaction	Reason for Leaving	Title	Person Giving Information	By

BANK'S REFERENCES

Date Opened	Rating	Range	Person Giving Information	By

CREDIT REFERENCES

Firm Name	Rating	Balance	Person Giving Information	By

CREDIT BUREAU INFORMATION

Date Reported	Date Opened	High Credit	Current Balance	Past Due Amount	Rating	

THIS PORTION OF APPLICATION IS FOR OFFICE USE ONLY
CALCULATION OF ELIGIBLE INCOME – Only for those residents with assets

(a) Total Anticipated Annual Income (From Front of Form) \$ _____ (a)

Total Amount of Assets \$ _____



If the Assets are greater than \$5000, enter 5.5% of the assets here, then go to (c). + \$ _____ (b)

(c) Enter amount of income expected during the next 12 months from the assets, and enter here + \$ _____ (c)

(d) Take the larger figure of either (b) or (c), and add to the amount shown in (a).
GRAND TOTAL = \$ _____

(e) When the Resident first gave us his/her anticipated annual income figure, did he/she include any of his/her "Asset Income"? If so, subtract the amount he/she already told us from about from the Grand Total - \$ _____

(f) Enter Revised Grand Total in this space - \$ _____

Completed by: _____

Application Approved: Date _____ Manager Signature _____

Application Disapproved: Date _____ Manager Signature _____

Date Application Notified of Approval or Denial: _____

If this application was disapproved, what was the basis for refusal?

Unfavorable credit report

Number of occupants

Unfavorable report from previous landlord

Number or size of pets

Unfavorable employment references

Other (specify) _____

Incorrect Information submitted on application

APPLICANT CONVERSATION LOG: _____

